

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 17, 2019 AGENDA**

Subject:	Action Required:	Approved By:
<p>Amendment to Ordinance No. 21,706 to increase the Annual Contract with J.A. Riggs.</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p>√ Ordinance Resolution</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>Approval of an amendment to Ordinance No. 21,706 to increase the Annual Purchase Order amount with J.A. Riggs to complete 2019 Repairs and Maintenance on various City-owned equipment.</p>	
FISCAL IMPACT	<p>Increase amount is \$85,000, for a total of \$230,000. Funds for this purchase are allocated in various Fleet Maintenance and Parts Accounts.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>J.A. Riggs is the only authorized Caterpillar dealer in Central Arkansas. Due to unforeseen repairs and maintenance required on heavy-duty equipment, the original estimated Annual Purchase Order with J.A. Riggs, which was approved by Ordinance No. 21,706 (March 5, 2019) is short by the amount of \$85,000.</p>	